

**THE MUG'S RECTOR ANNOUNCEMENT**  
**Safety and organisational rules of traditional classes during the SARS-CoV-2 pandemic**  
*update 31.08.2020*

**Introduction**

The specificity of teaching in a medical University requires the classes to be mostly practical and laboratory classes. Such classes shall be conducted in a traditional manner and in the proper amount to facilitate acquiring the proper practical competences and social competences. The University based on the Resolution of the MUG's Senate dated 12<sup>th</sup> August 2020 has limited to the necessary minimum the amount of classes conducted under traditional circumstances, namely in laboratories and in clinics. Maintaining the proper safety measures is incredibly crucial for the successful execution of this part of didactics.

Compliance with the principles and guidelines set both by the University and entities that cooperate with the University – hospitals, clinics, other health care provision units - is crucial. To maintain our safety we are trying to set unified rules for our Staff and students who are completing their courses on the campus or in cooperating units. Obeying those rules will impact the safety of all us – employees, students and patients.

Please do not be afraid to inform us about your health condition concerns, especially when it comes to SARS-CoV-2 infection. The University will be ready for the necessity to organise classes for the sick either during the academic year or in quarantine. We do take into account that it may lead to some various individuals issues, hopefully let them be only few. To care about your health is to care about the good health of our community, employees, partners from the cooperating entities and especially the sick who are under their supervision. We must act sensibly and responsibly.

**Basic recommendations to ensure the safety of traditional didactic classes:**

1. Persons who do not show any symptoms of a respiratory tract infection or other infectious disease symptoms, especially body temperature equal 37,5 °C or more, cough, dyspnea, myalgia, smell or taste loss can participate in traditional classes. Currently there is no requirement to place a negative test result for SARS-CoV-2 neither by the learners or the teachers.
2. Persons who have been in an accidental contact [in the last 14 days], according to the definition of close contact introduced by the Chief Sanitary Inspector, without PPE with a person who tested positive for SARS-Cov-2\* or in quarantine, self-isolation or under the supervision of the sanitary services cannot participate in the classes.
3. Recommendations 1&2 pertain to both learners and teachers; in the case of learners it shall be documented by the help of the questionnaire mentioned in p. 7.
4. Prior to classes body temperature control shall be conducted for people entering the building. In the case of an affirmative body temperature equal 37,5°C or more, the person shall return independently to their accommodation and shall follow the instructions of the national sanitary-epidemiological services. In the case of persons accommodated in the dormitories the person responsible for taking the temperature immediately informs the Occupational Safety and Health Unit; the person at the risk of the infection shall return independently to the separate area of rooms in the dormitory and shall follow a separate set of rules for the closed area.
5. Prior to participation in the classes students shall wash and disinfect their hands or put on gloves. During classes social distance shall be kept [at least 2 meters], participants shall put

- face masks/covers properly [to cover both nose and mouth] and follow the teacher's instructions.
6. During classes the student is required to use their own medical gown and cotton wool face mask or other protective face cover. In the case of using a surgical mask or other medical mask or other personal protection equipment it shall be provided by the University or the cooperating units.
  7. Prior to the first classes after the semester break [at least 14 days] the student shall submit the sanitary-epidemiological questionnaire [to the teacher] alongside with a copy of it that states a negative history of SARS-CoV-2 infection threat. The teacher who is responsible for the first class is required to confirm that he/she received the declaration by placing their signature on the copy. Then the teacher forwards the original questionnaire to the proper deans' office and leaves the copy for the student.
  8. Placing the signature on the attendance list means a declaration that the person does not show any symptoms mentioned in p. 1. The attendance list includes the proper learner's declaration on participation in the classes when they are free of symptoms mentioned in p. 1 and do not pose any epidemiological threats mentioned in p. 2.
  9. Shall any of the symptoms mentioned in p. 1 occur during classes, the teacher then informs the Occupational Safety and Health (OSH) unit and the proper deans' office. The person who shows the symptoms shall follow recommendations from the OSH unit and the national sanitary-epidemiological services.
  10. Students who have completed their classes and have tested positive for SARS-CoV-2 14 days after completion of their classes are required to inform the OSH unit and the proper deans' office.
  11. In between classes students shall absolutely keep the social distance rule, avoid gathering, put on a face cover or a mask properly to cover both nose and mouth in closed spaces, frequently wash and disinfect their hands.
  12. Disinfectant liquid in the necessary scope to conduct classes is provided by the University or upon agreement with the University by the cooperating entities. After use personal protection equipment shall be put in the proper container located by the exit of the building.
  13. Didactic rooms shall be ventilated intensely during and in between classes for at least an hour.
  14. Learners shall put personal items necessary for classes (coats, jacket, bags, backpacks) only in the cloakrooms.
  15. It is not advised to bring unnecessary items for classes, e.g. suitcases on the University campus.
  16. It is advised to avoid using items that are not disinfected but commonly used or belong to someone else.
  17. Recommendations above complement the guidelines of the Chief Sanitary Inspector EP.NE.743.64.2020 (<https://extranet.gumed.edu.pl/page.php/533340/>).

**\*This statement does not pertain to persons who take care of COVID-19 patients professionally, using proper procedures and personal protective equipment.**

**Attachments:**

1. Sanitary-epidemiological questionnaire.
2. Template of the declaration included in the attendance list for classes

**Important phone numbers and emails:**

OSH Unit mobile phone. 500 668 554, phone number 58 349. 1105/ 1215,  
mail – [bhp@gumed.edu.pl](mailto:bhp@gumed.edu.pl)

Faculty of Pharmacy - Deans' Office: 58 349 1283, mail – [dfarma@gumed.edu.pl](mailto:dfarma@gumed.edu.pl)

Faculty of Medicine – Deans' Office: 58 349 1005, mail – [dwl@gumed.edu.pl](mailto:dwl@gumed.edu.pl)

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