



OSSC: Rules and Regulations

1. General Information

- 1.1. The Oncological Student Scientific Conference (OSSC) is meant to help promote scientific discourse between students and young doctors and to enable to learn from experts in the field of oncology and other important medical disciplines.
- 1.2. The OSSC is organized and held by the English Division Pediatric Oncology Scientific Circle of the Medical University of Gdansk.
- 1.3. The 1st OSSC will be held on the 29–30th March 2019 at the Medical University of Gdansk.
- 1.4. Presentations are meant for medical students and recent graduate students.
- 1.5. The OSSC will be held in English.
- 1.6. The OSSC date is subject to change and all participants will be notified if any changes are to be made to the location and timing via email and on all social media outlets.
- 1.7. All informations and updates will be posted on the Facebook page of the Oncological Student Scientific Conference OSSC (@ossccgumed).
- 1.8. The organizing committee has the right to use and publish advertising materials provided by the sponsors of the conference.

2. Participation

- 2.1. All participants are required to register using forms posted online on the OSSC Facebook page.
 - 2.1.1. Passive Participants <https://goo.gl/forms/bwDp7zaLrKvqJZ2L2>.
 - 2.1.2. Active Participants <https://goo.gl/forms/zDXO8FZZmiHBHisM2>.
- 2.2. Participation in the conference is free of charge.
- 2.3. The programme of the conference includes workshops with limited number of spots.
- 2.4. The registration forms for workshops will be posted online on the OSSC Facebook page.
- 2.5. The workshops will be available both for the active and passive participants.
- 2.6. Only students registered via registration forms will be able to participate in workshops.
- 2.7. Students registered for the workshops will be sent a confirmation email and be asked to confirm their participation by March 22nd 2019.

- 2.8. All participants will receive a certificate for active or passive participation respectively.

3. Abstract Submission

- 3.1. To submit an Abstract, the first Author of the study has to be registered as a participant of the OSSC via <https://goo.gl/forms/zDXO8FZZmiHBHisM2>. There are no fees for attending the conference.
- 3.2. We request participants to submit their abstracts via the online form.
- 3.3. The last day to submit an abstract is **March 3rd 2019 at 23:59 GMT+1**
- 3.4. Any abstracts submitted after this date will not be accepted.
- 3.5. Abstracts will only be taken into consideration if they are written in English.
- 3.6. All topics in medicine are welcome as long as they are related to the field of oncology.
- 3.7. We promote and appreciate the Students' own research works or case-reports' based on their own analyses. Please do not submit abstracts presenting research, in which the Authors were not directly involved.
- 3.8. One student can be the first Author of max. of two abstracts.
- 3.9. The individual who is the first author listed will be the primary person of contact by the OSSC Committee (the corresponding Author).
- 3.10. When submitting an abstract please limit submissions to 250 words (excluding the title, Authors' names and affiliations). Any text exceeding 250 words will not be read.
- 3.11. When submitting your abstract please follow this layout:
 - 3.11.1. Title: Must be concise, and informative. Use simple language and convey only the necessary information. Limit it to 150 characters.
 - 3.11.2. Abstract should be arranged in Objective, Material and methods, Results and Conclusions sections. Abstracts describing case-report(s) should be arranged in the Objective, Case-report(s) Description and Conclusions sections.
 - 3.11.3. Include only the information that is useful to present your research. Give a clear understanding of the aim and importance of your work.
 - 3.11.4. Please send completed abstracts electronically via the google form in either *.doc or *.docx format.
 - 3.11.5. The abstract submission should not contain any multimedia, such as pictures or graphs, nor bibliography, and any supplementing data.
- 3.12. Qualification status of all participants who submitted an abstract will be notified via email no later than March 17th 2019.
- 3.13. If the submission is accepted, the first author is expected to deliver an oral presentation of no longer than 10 minutes.
- 3.14. Each presentation will be followed by a max. 5 minute discussion. All authors of the presentation can be questioned by the jury.
- 3.15. Please note there are no fees for students participating in the OSCC. Therefore, all students are cordially welcome to submit their abstracts or be an audience member.

4. Rules for Presentations

- 4.1. Selected abstracts will have the right to be presented during the Conference at one of the allocated time slots
- 4.2. The presentation of the work will take place in English.
- 4.3. The oral presentation may be given with a prepared slide show in either *.ppt or *.pptx format. Submission date for the powerpoint will be the March 27th 2019 to allow for troubleshooting of any issues.
- 4.4. Each presentation will be conducted by the first author of the work as indicated in the Submission form.
- 4.5. The presentation of the author(s)' original work must be done in under 10 minutes. The discussion after the presentation will not exceed 5 minutes and may be answered by any of the authors. The organizers reserve the right to change the durations of time allocated to presenting and to discussion. The presenters will be informed of any changes via email.
- 4.6. The order of presentations will be determined by the organizing committee.
- 4.7. Any changes to the presentation of the work should be reported as soon as possible and no later than March 27th at 23:59 GMT+1

5. Judging

- 5.1. Each work presented will be evaluated by a panel of Judges that will independently score each work.
- 5.2. The English Division Pediatric Oncology Scientific Circle will award prizes to the Authors of the highest scored works.
- 5.3. The organizer will not provide a mean for appeals against any decisions made by the panel of Judges.
- 5.4. The OSSC committee has the right to grant additional distinctions if it sees fit.

6. Terms and conditions

- 6.1. The organizing committee reserves the right to change the Regulations of the Conference without giving cause. If a change is made it would enter into effect on the day of announcement.
- 6.2. The filling and sending of the registration form by the participant gives consent to use their email address for contact purposes.
- 6.3. By filling out and sending the registration form the participant agrees to processing of personal data for the needs necessary to carry out the process of registration for participation in the conference.
- 6.4. The organizing committee informs that the conference will be documented in forms of pictures and videos. All materials can be used later for promotional purposes including but not limited to: brochures, invitations, newspapers, magazines, presentations, websites, etc. By filling out the registration form the participant agrees to these conditions.

- 6.5. The organizing committee reserves the right to use any photograph/video taken at without the expressed written permission of those included within the photograph/video.
- 6.6. Any person or organization not affiliated with the OSSC or the English Division Pediatric Oncology Scientific Circle may not use, copy, alter or modify photographs, graphics, videography or other, similar reproductions or recordings without the advance written permission.